

**Università degli Studi di Perugia**

**The Rector**

**D.R. n.**

**Call for  
applications for  
the admission to  
the PhD  
programs -  
XXXV Cycle  
A.Y. 2019/2020**

**Considering** art. 4 of Law 3.7.1998, no. 210;

**Considering** Law 30.12.2010, no. 240 on "Regulations relating to the organization of universities, of academic personnel and employment procedures, as well as mandate to the Government to enhance the quality and the efficiency of the university system";

**Considering** the University Statute, issued by D.R. (Rector's Decree) no.889 on 28.5.2012 and subsequent modifications and integrations;

**Considering** the General Regulations of this University, issued by D.R. no. 470 on 29.3.2013 and subsequent modifications and integrations;

**Considering** the D.P.R. (President of the Republic's Decree) 28.12.2000, no. 445 and subsequent modifications and integrations;

**Considering** Law 12.11.2011, no. 183 and in particular art. 15;

**Considering** the decree of the Minister of Education, University and Research (MIUR) on "Regulations concerning methods and conditions for the accreditation of institutions hosting doctoral programs, of doctoral programs as well as the criteria for establishing doctoral programs by accredited institutions", no. 45 issued on 8.2.2013;

**Considering** the Università degli Studi di Perugia PhD courses Regulations issued by D.R. no.1548 on 07.08.2013;

**Considering** D.R. no. 1311 issued on June 3, 2019 activating the XXXV Cycle PhD Programs herein reported for the A.Y. 2019/2020, with established legal administrative address at the University of Perugia;

**Considering** the notes issued by Course Coordinators of the Research Doctoral Programs activated for the XXXV Cycle, with reference to the required guidelines for the issuance of this Call for Applications;

## DECREES

### Art.1

#### Issuance

A public selection is issued for the admission to the XXXV cycle Research Doctoral programs for the academic year 2019/2020, with established legal address at the University of Perugia (see **Appendix 1**, which constitutes an integral part of this Call). Admission to the Research Doctoral programs is granted through application procedures in accordance with art. 15 of the Regulations of Research Doctoral Programs of this University, issued by Rectoral Decree no.1548 of 7.8.2013 and detailed, for each doctoral program, in the aforementioned **Appendix 1**.

### Art.2

#### Admission requirements

To be able to apply for the selection procedures specified in the previous article, regardless of their citizenship, candidates must meet one of the following conditions:

- **by the expiration date of the present Call** have either a Master's Degree ('Laurea Magistrale'), obtained in accordance with Ministerial Decree 270/2004, a Specialization Degree ('Laurea specialistica') in accordance with Ministerial Decree 509/1999 or a University Degree ('Laurea Vecchio Ordinamento') obtained in accordance with the regulations applicable before the aforementioned Ministerial Decree 509/1999, awarded by an Italian University, **in compliance with the specifications, for each doctoral program, reported in Appendix 1 to the present Call pertaining to the acceptable degrees required for admission;**
- **by the expiration date of the present Call**, have an equivalent academic qualification obtained abroad, **equivalent to those required for each course as indicated in Appendix 1**, to be presented together with the required appropriate documentation and along with the application to the present Call and that is to be declared equivalent, with motivated and documented deliberation by the examining Selection Committee upon the candidate's request.

The equivalence of the foreign qualification, which is to be considered valid for the sole purpose of the admission selection, is admitted in compliance with the specific regulating norms in Italy and in the countries where the qualification has been issued and according to the treaties or international agreements for the recognition of academic degrees for study purposes. Candidates with foreign academic qualifications must submit their documents as indicated in art.3;

- Obtain the required title for the admission to the present Call **by the final deadline of October 31, 2019**. In this case, candidates will be admitted provisionally and the required documents must be mandatorily submitted by the final deadline of **November 18, 2019** in order to lift the reservation. Failure to comply will result in exclusion from the selection.

### **Art. 3**

#### **Admission application**

Candidates must submit their application in accordance with the instructions set in **Appendix 2**, pre-emptively printing and duly filling out the application form – **Annex A to the present Call** – and, in case the required study degree has been obtained abroad and must therefore be recognized as equivalent, the pertinent form to request the equivalency – **Annex A1 to the present Call**. To submit titles for evaluation, candidates must print and fill out **Annex B**; whereas to submit their curriculum vitae (resume), candidates must fill out and submit **Annex C**.

**The application form, together with all the documentation specified below, must be submitted in accordance with the procedures detailed in Appendix 2, within and not later than July 31, 2019, on penalty of exclusion.**

All candidates that have submitted their application in accordance with the procedures detailed in Appendix 2 are to be provisionally admitted to the selection, until background checks on the candidates' possession of the requisites, as required in the Call, are performed. Therefore, this Administration maintains the authority to exclude any candidate from the selection procedures at any time, following the aforementioned verification procedures. Furthermore, this Administration will automatically proceed to verify the legitimacy of the candidates' Self-Certification Statements (Dichiarazioni sostitutive di certificazione).

**Should the candidate wish to apply for more than one doctoral program, he/she must submit a separate application for each program, as well as submit, for each application, the required documentation. Please, be advised that it might not be possible to participate in all of the chosen competitions, due to the fact that examination dates may overlap. Should this be the case, please note that the payment made as a contribution for**

**participation will not be reimbursed under any circumstances whatsoever.**

All applications, submitted in compliance with the procedures detailed in **Appendix 2, must include a payment receipt for € 30,00, as a "contributo di partecipazione" (contribution for participation) as the reason for payment.** Said payment must be made in compliance with one of the methods listed in Appendix 2.

**This payment will not be reimbursed under any circumstances whatsoever.**

Payment of the contribution is required **on penalty of exclusion** from the selection process.

**In the application (Annex A), the candidate applying for participation in the selection procedures must declare the following, under his/her own responsibility and in accordance with articles 46 and 47 of D.P.R. 445/2000:**

- 1.** His/her personal data, such as full name, date and place of birth, residence and mailing address for the purposes of this Call (specifying the postcode/zip code) as well as his/her telephone number, fax number, email address or PEC certified email address; candidates specifically commit to immediately inform this Administration of any changes to the aforementioned information. Foreign candidates from within or outside of the European Community are required to provide an Italian address or that of their pertinent Embassy in Italy, if this is to be considered as their selected domicile;
- 2.** The exact name of the specific Doctoral Program for which the candidate is applying for participation in the selection procedures aimed at admission in the program;
- 3.** His/her citizenship;
- 4.** To possess an adequate knowledge of the Italian language (only for foreign EU or non-EU citizens in the event that sitting for the selection tests in a language different from Italian is not allowed, in accordance with the regulations in Appendix 1);
- 5.** The candidate's degree, required for admission in accordance with art.2 of this Call and better specified for each doctoral course in Appendix 1, along with the date when the degree has been awarded and the name of the awarding University as well as the final mark, or the indication that the degree will be awarded by

October 31, 2019, or else the degree for which the equivalency is being requested, if awarded by a foreign university;

**6.** The foreign language to be tested during the language test (only for applications for PhD programs that allow the candidate to choose among several foreign languages, as specified in Appendix 1)

**7.** The foreign language (not Italian) in which the candidate wishes to take the selection tests (applicable only for those who apply for Doctoral Programs for which it is possible to take the tests in a foreign language, as specified in Appendix 1);

**8.** Indication of whether or not the candidate wishes to take his/her oral examination via videoconference and indication of a valid contact address for this purpose (only for doctoral programs for which this is possible, as specified in Appendix 1);

**9.** (only for those shown to be eligible for the reserved places) to possess the requisites of eligibility for a reserved place, therefore indicating the relevant requirements for the assignation of the aforementioned position, as indicated in Appendix 1 (e.g. position reserved for candidates who have graduated from foreign universities);

**10.** Whether or not he/she possesses an officially recognized disability or Specific Learning Disability. Candidates with a recognized disability, in accordance with Law 104/1992 and subsequent modifications and integrations. Candidates who, with reference to their disability, require specific equipment or aids during the test, as well as candidates affected by specific learning disabilities according to Law 170/2010, must specify, in their applications, the type of disability by which they are affected as well as the specific required aid, also by attaching, whether in original or notarized copy, suitable documentation stating the official recognition of the disability by the official authorities in charge. Candidates with certified Specific Learning Disabilities are granted a 30% additional time when taking the admission tests.

**11.** To authorize, should this Administration receive a motivated request to access official documents relating to the procedure and the candidate is the person against whom this request is made, the digital transmission, via email to the email address specified in the application, in accordance with art. 3 of the D.P.R. 184/2006, of the copy of the request to access the pertinent information withstanding the possibility to challenge, with a rightful motivation, this request, also via digital transmission, within ten days after the request has been received.

**12.** To accept all terms and conditions in this Call.

To avoid exclusion, the application must be signed (handwritten signature).

All applications (Annex A) must include, in accordance with the procedures specified in Appendix 2, the following documents:

- The photocopy of an identity document (mandatorily required in accordance with articles 46 and 47 of D.P.R. 445/2000);

- Receipt of the € 30,00 payment;

- Candidate's Academic Degree as follows:

- **For those candidates who have been awarded a degree in Italy:**

The degree, in original or authenticated copy, or copy which has been declared equivalent to the original by filling in **Annex B**, in accordance with articles 19 and 47 as per D.P.R. 445/2000, or self-certified by means of a Self-Certification Statement, using **Annex B**, in accordance with art. 46, D.P.R. 445/2000, which is to certify that the candidate's degree that is required in accordance with art. 2 of this Call and detailed, for each doctoral course, in **Appendix 1**, as a requisite for admission (for those candidates who have been awarded a degree by the University of Perugia, please note that this self-certification can be directly downloaded from the students' portal by logging into the candidate's private area);

- **for candidates with a foreign degree alternatively:**

- the diploma in the original and authenticated copy, accompanied by its official and legalized (where necessary) translation in Italian and the certificate of comparability of the foreign degree issued by CIMEA-NARIC ITALIA, as well as all documents useful to allowing the interested evaluation Commission to make a declaration of equivalency (see **N.B. below**)

- the diploma in the original and authenticated copy, accompanied by its official and legalized (where necessary) translation and respective "dichiarazione di valore" (declaration of value) issued by the competent Italian diplomatic representatives or consulates abroad, as well as all documents useful to allowing the interested evaluation Commission to make a declaration of equivalency. (see **N.B. below**).

If the abovementioned documentation is not submitted together with the application form, candidates will be provisionally admitted notwithstanding that if they are declared winners they will lose the rights of being matriculated by lack of required degree if said documentation is not received by this University **by November 18, 2019** in order to ascertain the equivalences by the matriculation deadlines.

• **To avoid exclusion, Degrees and other titles that are to be evaluated and considered** for application for the admission to the selected PhD program (see **Appendix 1** of this Call, e.g. **Final thesis, Academic Publications, records indicating the final marks obtained in each examination of the candidate's Degree or of the Degree that is about to be obtained by the candidate**, etc.), in order to be evaluated must be submitted as follows:

- a) – certified copy of the original utilizing Annex B (solely for authorized individuals, see N.B.);
- b) – self-certification of possession of the qualifications, made by utilizing Annex B (solely for authorized individuals, see N.B.).

Where the candidate intends to self-certify possession of the qualifications by way of submitting a Curriculum Vitae, it must be accompanied by a declaration in lieu of certification or a sworn affidavit, made by utilizing Annex B, in which it must be declared "that what is stated in the Curriculum Vitae corresponds to the truth".

The mode of presentation described in the present point b) shall not be valid for those qualifications (e.g., degree thesis and publication) which presuppose, for the purposes of their evaluation, the reading of their respective contents and, therefore, such qualifications must be produced as provided by the preceding points a) and b);

- c) – original or certified copy, following the indications contained in Appendix 2 for the transmission of the documentation in the original or certified copy;
- d)- for degrees or titles in a language other than Italian, French, English, German, Spanish or Portuguese, or additional languages possibly specified in **Appendix 1**, an Italian translation declared to be equivalent to the foreign document must be submitted and certified by a diplomatic representative or consulate, or by an official translator or, where this is permitted (see **Notes**), translated by the candidate and declared to be equivalent to the original document by using a Self-Certification Statement, in accordance with art. 47 of D.P.R. no. 445/2000, using **Annex B**.

**Please be reminded that, should the selected PhD program require it, candidates must produce a RESEARCH PROJECT, in accordance with Appendix 1. In doing so, they are required to carefully follow the specific guidelines for RESEARCH PROJECTS indicated in the aforementioned Appendix 1.**

**Publications can be submitted for evaluation (including printed excerpts), provided that they are submitted by following the instructions in this document.**

**Publications printed** in Italy before 2.9.2006 (when Regulations as per D.P.R. no. 252/2006 were determined), had to be made by following the instructions as per Decree "Luogotenenziale" no. 660/1945; if printed in Italy after this date, the legal deposit will have had to be made as per D.P.R. no. 252 issued on 3.5.2006.

**In accordance with art. 15 of Law 183/2011, Public Administrations cannot accept certificates issued by other Public Administrations.**

References cannot be made to documents or publications that have been already presented to this or other administrations or to documents attached to other applications for other competitions.

All Applications and documents that are not submitted within the deadlines and in accordance with the procedures specified in this Decree will not be considered.

Further requests for specific information or clarification inquiries regarding submission procedures can be submitted to the Ufficio Concorsi (tel. 075/5852045 - 2308 - 2368 - e-mail: [patrizia.aglietti@unipg.it](mailto:patrizia.aglietti@unipg.it), [ufficio.concorsi@unipg.it](mailto:ufficio.concorsi@unipg.it)).

This University Administration assumes no responsibility and shall not be liable in case contact is not possible between the parties (whether for the impossibility to reach the candidate, wrong address or failure on the candidate's part to timely inform this university of any changes in his/her address or contact information).

Furthermore, this Administration shall not be liable and assumes no responsibility for other issues that may arise in the transmission of the application, in accordance with the procedures detailed in **Appendix 2**.

**Please note:** Considering that Annex A and B include self-declared and self-certified statements, as per articles 46 and 47 of D.P.R. 445/2000, please note that Self-Certification Statements, in accordance with art. 46 of D.P.R. 445/2000 (with which personal status, qualities and the listed facts, in strict accordance to art. 46, can be declared) as well as Self-declared Affidavits in accordance with art. 47 of D.P.R. 445/2000 (with which personal status, qualities and facts that the candidates are aware of can be declared, as well as the conformity of the photocopy with the original of a document, a publication, an academic degree, or a service certificate) can be validly submitted in accordance with art. 3 of D.P.R. 445/2000, by Italian citizens and by citizens of the European Union; citizens of



Countries outside of the European Union legally residing in Italy can use Self-Certification Statements and Self-Declared Affidavits in accordance with articles. 46 and 47 limitedly to personal status, qualities and certifiable (or verifiable by Italian public officials) facts, provided that the laws or regulations regarding immigration and that the condition of the foreigner do not state otherwise and also that the use of the Self-certification Statements and Self-Declared Affidavits be authorized through international agreements between Italy and the country of origin and within the limits and terms of these conditions.

Self-Certification Statements and Self-Declared Affidavits are considered validly submitted if they are signed by the candidate in front of the appointed clerk, or if they are signed and submitted along with a standard photocopy of the candidate's form of identification, in accordance with art. 38, paragraph 3, of D.P.R. 445/2000, in order to be valid and effective (a sample model of these types of declarations is attached: see Annex B).

This Administration must perform adequate checks (also randomly) and in all doubtful cases regarding the truthfulness of the presented Self-certification Statements and declarations, as per articles. 46 and 47 of D.P.R. no. 445/2000. Should the aforementioned checks reveal untruthfulness of the contents reported in the statements and declarations, the candidate will lose any benefit obtained on the basis of these statements and declarations, in accordance with art. 75 of D.P.R. 445/2000 and under the conditions specified in art. 76 of the same D.P.R.

#### **Art.4**

##### **Evaluation procedures**

To guarantee a proper evaluation of each applicant, the selection procedures will be performed according to one of the guidelines specified in art.15 of the Regulations of Research Doctoral Programs of this University, and, more specifically, for each doctoral program, according to the specifications detailed in **Appendix 1** of this Call, that candidates are invited to **read carefully**.

In general, please note that:

- the minimum passing grades (if applicable) that the candidate must obtain after the evaluation of his/her qualifications in order to be admitted to the written tests (if applicable) or interview and/or in the written test (if applicable) in order to be admitted to the interview and in the interview in order to pass it, are specified in

**Appendix 1;**

- the minimum total grade that the candidate must obtain in order to be eligible (that is to say the grand total of the grades obtained for title/qualifications evaluation, written and oral exam) is indicated in **Appendix 1**;

The appointed Committee, during its initial meeting, will identify and specify in the official written report the criteria and marking system that is to be used to evaluate the candidates' qualifications, written test (if applicable) and/or interview. Qualifications will be evaluated by the Committee before the written test (if applicable) or the interview take place; if a minimum grade is required to be admitted to the course with reference to the evaluation of qualifications, the pertinent score will be posted before the written test (if applicable) and/or the interview take place; if a minimum mark is not required on the evaluation of qualifications, each candidate will be informed about the score he/she has obtained on their qualifications during the interview;

The Committee will post the results of the written examination (if applicable) in a detailed sheet outside the venue where the interviews are to take place before the oral examinations begin. After carrying out the interviews, the Committee is to post the results of said interviews in a sheet to be posted outside the venue where the interviews have taken place.

The Committee will rank, in a list, only the eligible candidates (See Appendix 1 for grade eligibility thresholds) by adding up the scores they have obtained on their qualifications, written test (if applicable) and interview, in compliance with the minimum mark thresholds (if applicable).

On **August 8, 2019** an announcement will be posted on the University webpage ([www.unipg.it/didattica](http://www.unipg.it/didattica) under "**Dottorati di ricerca**" – "**Bandi, avvisi e modulistica**") and on the University online bulletin board, a **notice** which will communicate the location, dates and hours of the convocation, and any other information concerning the present selection. Such notice shall have the value of a formal convocation and personal communications in this regard will not be sent. **Failure to attend on the day, time and place of the examination will entail exclusion from the selection and is to be considered equivalent to a decision to withdraw from the competition, regardless of the motivation.**

To be allowed to sit the examination, candidates must carry one of the following forms of identity document: identity card, passport, driver's license, nautical license, pension book, thermal management system operating license, firearms license, other ID cards provided that they show a photograph and a seal (or other equivalent validation form) and have been issued by a governmental administration.

The above documents must be valid and not expired.

If a candidate presents an expired identity document, his/her personal status, qualities and the facts listed in it can still be proved by presenting the document as long as the candidate signs a photocopy of it, declaring that the information in the ID has not changed since its date of issuance.

Once the admission procedures have been completed, the acts and records will be either approved with a Decree by the General Director or sent back to the Committee in order to regularize and/or integrate them. Candidates are admitted to the program if they are ranked in accordance with the provisions of art. 6. After approval, the lists with the rankings will be posted on [www.unipg.it/didattica](http://www.unipg.it/didattica) under **"Dottorati di ricerca" – "Bandi, avvisi e modulistica"** and on the University public online bulletin board (**no private communications on this matter will be sent directly to the candidates**).

Candidates are granted access to all formal acts in accordance with Law n.241/1990 and with the University Regulations regarding administrative procedures and access rights. The Administration can postpone access rights until after the selection procedures have been completed.

#### **Art.5**

##### **Selection Committees**

The Committees for the selection of the applications for admission to the research doctorates will be formed and appointed in compliance with art. 17 of the Regulations of Research Doctorate Programs of this University.

The aforementioned Committees are required to timely complete their work in order to allow for the approval of the pertinent acts within September 30, 2019.

#### **Art.6**

##### **Admission to courses**

After the admission procedures have been completed, the procedures are to be approved with a formal provision by the General Director. Candidates will be admitted to the courses in accordance with their position in the merit list ranking, up to the maximum number of available positions for each doctoral program. In case of a draw, the younger candidate will be admitted. With reference to places reserved for candidates in possession of the predetermined requisites (e.g. candidates holding degrees from foreign universities), such places shall be assigned to the candidates

in possession of the requisite qualifications occupying an eligible position on the merit list.

**In case a candidate is eligible in more than one list, when enrolling the same candidate must opt for one doctoral program only.**

**In case a candidate has applied for a doctoral program structured in curriculum, when enrolling he/she must opt for only one program/curriculum.**

Pursuant to the decree activating the Research Doctorate – XXXV Cycle – as per the present call, candidates admitted to the course must enroll exclusively through the procedure available on the SOL (on-line secretariat) by following the instructions which will be made available on the web page: <https://www.unipg.it/didattica/dottorati-di-ricerca/modulistica-per-dottorandi>, on pain of loss of the right to enroll, within the peremptory deadline, which will be indicated in the decree approving the acts “graduatoria degli ammessi e degli idonei” (“ranking of the admitted and those eligible for admission”) published on the website <http://www.unipg.it/didattica> under the heading “Dottorati di ricerca”- Bandi, avvisi e modulistica (“Research Doctorates” announcements, notices, forms) (personal communications in this regard will not be sent), likewise any changes in the ranking of the waiting list or time limits for the consequent enrollment will be published on the website <http://www.unipg.it/didattica> under the heading “Dottorati di ricerca”- Bandi, avvisi e modulistica (“Research Doctorates” - announcements, notices, forms) on the dates indicated in the above-cited decree approving the acts. Personal communications will not be sent and therefore all candidates found eligible for admission are responsible for consulting the website periodically.

In case of withdrawal or late enrollment of an admitted candidate prior to the start of the course, another eligible candidate shall take that place in accordance with the order of ranking. After that date (start of the course) and in any case not after 31 December 2019, the above-mentioned admission shall be possible on condition of a favorable opinion by the College of Teachers.

Upon conclusion of the admission procedure and following the formal assignation of scholarships to candidates so entitled, approved by the College of Teachers, the attribution of the scholarships and the list of admitted candidates including any wait-listed eligible candidates as provided by paragraph 2, letter g) of art. 16 of the Doctoral Course Regulations shall be decided by a managerial determination.

**The instructions pertaining to scholarships and contributions for admission and attendance to courses are detailed in Appendix 3 of the present Call for applications.**

**Art. 7**

**Rights and obligations of doctoral students and potential reasons for exclusion**

As for the rights and obligations of doctoral students and the possible reasons for exclusion, please see art. 19 and 20 of the Regulations of Research Doctoral programs of the University of Perugia as well as art. 4 of D.R. 1311 issued on June 3, 2019, activating doctoral programs for the A.Y. 2019/2020.

**Art.8**

**Awarding of the title**

As per the decree activating the doctoral programs – XXXV cycle –, the title of PhD (Doctor of Philosophy) is conferred by the Rector, as established in the Regulations of Research Doctoral programs of the University of Perugia.

**Art.9**

**Return of the documentation submitted together with the application**

The candidates can request, four months after the decree stating the approval of the competition procedures has been published on the University public online bulletin board (the deferral period for judicial Terms is not to be considered) and within the following two months, that their documentation be given back.

The documentation will be returned in the aforementioned terms, and provided that no litigations be in progress, directly to the applicant or by authorized proxy. After these deadlines, the University will not be accountable for the conservation and return of the aforementioned documentation.

**Art.10**

**Personal data processing**

As provided for by art. 13 of the legislative decree 30.6.2003, no. 196 and of the Regulation UE 2016/679, all personal data provided by the candidates will be collected by the University of Perugia, for the purposes of this selection and will be entered and processed in an electronic database.

Applicants must submit said data for the purposes of this selection, and failure to do so will automatically result in exclusion from the competition.

Candidates maintain the rights specified in art. 7 of the above-mentioned legislative decree no. 196/2003 and of the Regulation UE 2016/679, more specifically, to gain access to their personal data, to request modifications, updates or deletion if the aforementioned data are incomplete, incorrect, or obtained in violation of the Law, as well as to challenge its processing for legitimate reasons, by presenting an official request to the University of Perugia.

#### Art. 11

##### **Appointed official in charge of the procedures**

The appointed official in charge of the procedures relating to this decree is Ms. Patrizia Aglietti – e-mail: [patrizia.aglietti@unipg.it](mailto:patrizia.aglietti@unipg.it), tel. 075/5852045-2133.

#### Art. 12

##### **Public disclosure**

This decree will be published online on the University website at [www.unipg.it/didattica](http://www.unipg.it/didattica) under “**Dottorati di ricerca - Bandi, avvisi e modulistica**” and on the official university public online bulletin board. It will also be published both on the MIUR website and the European website Euraxess. The announcement of the publication of the decree is also published in the ‘Gazzetta Ufficiale della Repubblica Italiana – IV serie speciale – Concorsi ed Esami’.

**Possible modifications, updates or integrations relating to the present Call will be published exclusively on the University website. Therefore, candidates are required to visit the aforementioned website at [www.unipg.it/didattica](http://www.unipg.it/didattica) under “Dottorati di ricerca” – “Bandi, avvisi e modulistica”.**

#### Art. 13

##### **Final provisions**

For anything not included in the present Call, please see the rules and regulations for research Doctorates as well as the Regulations pertaining the Courses for Research Doctorates of the University of Perugia, issued with D.R. no.1548 of 7.8.2013

Perugia, 10 GIU 2019

**THE RECTOR**

**Sgd Prof. Franco MORICONI**

THE GENERAL DIRECTOR

THE EXECUTIVE MANAGER

The area manager

The office manager

The official in charge of the procedures

Sent, in order to collect the required signatures, on:

PhD program name:  
**LEGALITY, POLITICAL CULTURES AND DEMOCRACY  
 (INTERNATIONAL PHD )**

<b>Duration</b>	3 years
<b>Places</b>	6
<b>Scholarships</b>	3 (UNIVERSITY)
<b>Places with Scholarship reserved to graduates of foreign universities</b>	1 (UNIVERSITY) 1 (DEPARTMENT OF POLITICAL SCIENCE)
<b>Without Scholarships</b>	1
<b>Curricula</b>	1) Legality 2) Political Cultures 3) Democracy
<b>In collaboration with</b>	LOMONOSOV MOSCOW STATE UNIVERSITY – RUSSIAN FEDERATION MID SWEDEN UNIVERSITY – SVEZIA
<b>Coordinator</b>	PROIETTI FAUSTO

**Degrees required for admission**

**Any Master's degree ('Laurea Specialistica')** in accordance with the ministerial decree D.M. 509/1999;

**Any Master's degree ('Laurea Magistrale')** in accordance with the ministerial decree D.M. 270/2004;

**Any University diploma ('Laurea Vecchio ordinamento')** according to the regulations in place before the ministerial decree D.M. 509/1999 came into force.

**The Selection Procedure**

The selection procedure will be carried out as follows::

**Evaluation of Qualifications and Interview (out of a total of sixty: 30 + 30).**

**The evaluation of qualifications** will regard the candidate's university training, as well as any further training programs and professional or research experience and scientific publications (candidates are advised to attach and/or declare all qualifications attained, complete with all elements useful to their evaluation, including, with regard to education and training, the marks received for each course completed during the entire educational and training career). The evaluation will also concern the elaboration on the part of the candidates of a research project on one of the topics of the doctoral curricula to be developed over the course of the three years.

All qualifications must be presented according to the conditions described in article 3 of the Call for Applications ("Bando") and in Appendix 2 to avoid non evaluation; the research project must be presented together with the application to participate in the selection.

The minimum score in the evaluation of qualifications for admission to the interview is **12/30**.

Before the interview, the list of candidates admitted to interview, with scores obtained will be published on the website [www.unipg.it/didattica](http://www.unipg.it/didattica) under the heading "Research Doctorates" – ("Announcements, notices and forms").

Candidates who do not achieve the above minimum score will not be admitted to the interview.

**The interview** will concern the topics of the curricula of the doctorate and will also be aimed at verifying the aptitude for research, availability to undertake experiences abroad, and his/her scientific interests, For that purpose, the candidate will illustrate, in the course of the interview, the research project presented together with his/her application. The candidate may choose to be interviewed in English; in this case there will be a verification of sufficient knowledge of the Italian language. Interviews performed in Italian will also contain verification of the candidate's knowledge of English.

The interview may also be held as a **videoconference**. In that case, shall state his/her preference for a video conference in the application to participate in the selection and provide a valid contact. The candidate shall contact the course coordinator and arrange a schedule for the interview on the day/s indicated for the

interview. The candidate must assure his/her availability at the address indicated in the application for the hour agreed on and for the next two hours. If the candidate is not available for three times/attempts by the examining commission, he/she will be considered an absentee, and without possibility of appeal, a no-show at the interview.

Before the beginning of the interview the candidate will be required to show his/her identity document. The University of Perugia shall not be responsible for any failure to complete the interview owing to technical impediments however they may be determined.

The passing score for the interview is **21/30**.

**In reference to the place reserved for graduates of foreign universities** , the selection procedure will be carried out in the same manner: **evaluation of qualifications and interview (out of a total of sixty: 30+30; please refer to everything described above in this regard.**

**Eligibility is obtained with a total mark equal to or above 36/60.**

**Exam dates:**

Please be advised that, in accordance with art. 4 of the announcement, on **August 8, 2019** there will be published on the university website [www.unipg.it/didattica](http://www.unipg.it/didattica) under the heading **"Dottorati di ricerca" – "Bandi, avvisi e modulistica"** and on the on-line Albo (bulletin board) of the University, a **notice** which will communicate the location, dates, and times of convocation and any other information concerning the present selection. **Such notice shall have the value of a formal convocation and no personal communications will be sent in this regard.**

Candidates for this doctoral selection process are asked, therefore, to consult the notice of **August 8, 2019** to verify if the date and place of the interview has been confirmed or modified



**ONLINE APPLICATION PROCEDURE FOR ADMISSION (VERSIONS IN ENGLISH AND ITALIAN)**

**1) REGISTRATION ON THE SOL SYSTEM**

IF YOU HAVE BEEN A STUDENT AT THIS UNIVERSITY, you can submit your application for admission in the PhD program online, by using the same credentials you had as a student (username/password):

- go to the following webpage: <https://unipg.esse3.cineca.it/auth/NoLogin.do>
- click on "autenticazione" (login)
- enter the aforementioned username and password.

IF YOU HAVE NEVER BEEN A STUDENT AT THIS UNIVERSITY, you must first register on the website:

- go to the following webpage: <https://unipg.esse3.cineca.it/auth/NoLogin.do>
- click on "registrazione" (registration)
- enter the required data following the walkthrough and you will receive a username and a password.

**2) PRINT AND FILL OUT ANNEXES A, A1, B, C.**

To successfully submit the online application, you must first print **Annex A** and, in case you have a foreign degree for which you are requesting the procedure for the ascertainment of the equivalency, **Annex A1**. The aforementioned annexes are available for download on the same webpage where the Call for Applications for the XXXV Cycle of PhD programs is published:

<http://www.unipg.it/didattica/dottorati-di-ricerca/bandi-avvisi-e-modulistica>.

On the same webpage, **Annex B** and **Annex C** are available for download.

The application for admission – **Annex A** – (together with the request for equivalency for titles obtained abroad, if pertinent – Annex A1) must be thoroughly **filled out**, following the procedure specified in art. 3 of the Call for Applications, **signed** (handwritten signature) and then **scanned in black and white, in pdf file format and with a low resolution**.

Similarly, **fill out, sign** (handwritten signature) and **scan in pdf format, black and white, low resolution**, the following Annexes:

- **Annex B** (if used to declare titles that are to be evaluated as per art. 3 of the Call)
- **Annex C** (if you wish to submit your curriculum vitae for evaluation, also in the light of the specifications of the selected PhD program).

In addition, the following documents must also be **scanned in pdf format, black and white, low resolution**:

- Titles/qualifications that must/can be submitted as a copy, in accordance with art. 3 of the Call, for evaluation (e.g. **Degree thesis, publications, grades obtained in the individual examinations within the Degree, that has been either already awarded or is about to be awarded**, etc.)
- **RESEARCH PROJECT**, if required by the selected PhD program, as per Appendix 1.
- **Identity document**.

**Payment of the participation fee of € 30,00** can be made in one of the following ways:

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- a) Either online, clicking on "pagopa" at the end of the admissions application procedure or via a bank payment using the UTA2 form (different one for each doctoral program), that can be downloaded at the end of the online application procedure, as detailed further below.
- b) As an alternative for candidates who are unable to pay the € 30,00 using either of the methods above, payment can be made by means of a bank transfer for the same amount to the following recipient: "Università degli Studi di Perugia presso UNICREDIT S.P.A. – Agenzia di Perugia Università – IBAN IT70J0200803043000029407189 – Codice BIC SWIFT UNCRITM1J11"–; stating "Domanda di selezione per l'ammissione al corso di dottorato in..... dell'Università degli Studi di Perugia XXXV Cycle – a.a. 2019/2020" (Application for participation in the competition for the admission selection for the doctoral program in ..... of the Università degli Studi di Perugia XXXV cycle – A.Y. 2019/2020) as the reason for the transfer.

The receipt of payment of the above contribution fee must be **scanned in pdf format, black and white and low resolution, only where payment is made using option b)**. The scanned payment receipt must then be uploaded during the online application procedure.

**If option a) is used, however, scanning and uploading the payment receipt during the online procedure is not required**, as the payment is automatically verified within that procedure.

**Please note: all documents must be scanned in pdf format, black and white, low resolution. Each file cannot exceed 20Mb in size**; should a single scanned document exceed this limit, it must be scanned in separate files, each one not exceeding said 20Mb size limit.

### 3) ONLINE APPLICATION PROCEDURE

Candidates who have obtained personal login credentials as specified in 1 can now apply:

- Select " Segreteria" (secretaries)(menu on left);
- Select "test di ammissione/preimmatricolazioni locali" (admission test/local preadmissions) (menu on left)
- The page "Concorsi di ammissione" (admission competitions) will open up, along with the caption "Sono presenti Concorsi di ammissione a cui potersi iscrivere" – (Admission competitions are available for registration) (when registering for a second/third time this same page will also display the list of admission competition registrations for which the user has already completed the procedure). Click on "procedi con l'ammissione" (proceed with the admission);
- The page "Iscrizione concorsi" will open. Click on "iscrizione concorsi" (register for competitions);
- The page "Scelta tipologia corso" (Select course type) will open, in which you must select the category/type "corso di dottorato" (PhD Course);
- The page "Lista concorsi" (competition list) will open, listing the PhD programs specified in Appendix 1 of the Call: select the PhD program for which you want to apply and click "Avanti" (Next);
- The page "Conferma scelta concorso" (confirm your selection of the competition) will open, with the information pertaining to the selected PhD program. You can either choose to click on "Indietro" (back) or to click on "Conferma e prosegui" (Confirm and continue);
- The page "Scelta categoria amministrativa ed ausili di invalidità" (Selection of the administrative category and disability support) will open: administrative category refers to the nature of a position (e.g. positions reserved for candidates with foreign qualifications, non-reserved positions, positions reserved for other categories of candidates, etc.); on this page in the box relative to "categoria amministrativa" (administrative category) you must select one of the position types for which you possess the requisites; this option will be aimed at highlighting the candidate's possession of the requisites for the position but does not prejudice the possibility that the candidate will be assigned a position of

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another type if in possession of the required requisites and if placed in an advantageous position in the ranking; on the same page, in the box "Ausilio allo svolgimento delle prove", whether or not you need a support for disability (by selecting "Yes" or "No"). Click on Next;

- The page "Conferma iscrizione concorso" (confirmation of registration in the competition) will open. In this page you can verify the information entered in the previous pages and, consequently, either go back if you need to change something, or click on "Confirm and proceed" if the information is correct;
- The page "Dettaglio titoli richiesti" (Detail of required titles) will open: in this page you can enter the Degree required for admission to the PhD program, by selecting the pertinent category and clicking on "inserisci" (Enter), in order to upload the information pertaining to the aforementioned title; once the upload is completed, the page will show the icons stating that the information about the academic degree has been successfully entered; Click on "Procedi" (Next);
- The page "Gestione titoli e documenti" (Titles and documents control panel) will open, listing the categories of titles and documents that can/must be presented, in accordance with art. 3 of the Call. You must scan and upload them, by selecting "Yes" or "No" with regard to the question "Vuoi allegare altri documenti e/o titoli alla domanda di ammissione?" (Would you like to submit other documents and/or titles to the Admission Application?). More specifically, By clicking on "Yes", the page "Dichiarazione titolo/documento" (Declare title/document) will open, asking you to enter the detailed information of the title that you wish to upload. Please keep in mind that each file cannot exceed a 20 Mb size limit. If, for this reason, you need to split the document into more than one file in order to upload it, each file must be uploaded separately; once the upload is complete, click on "Avanti" (Next) and you will be back to the list of the uploaded titles/documents;
- Please be reminded that, in accordance with art. 3 of the Call, the following documents **MUST** be attached: Annex A, duly filled out and signed, identity document and, if you have obtained your degree abroad, Annex A1, duly filled out and signed, the title obtained abroad, its translation and alternatively the certificate of comparability of the foreign degree issued by CIMEA-NARIC ITALIA, or a "dichiarazione di valore" (declaration of value); the upload of the receipt of payment of the participation fee – if this is paid according to option b) in point 2) – can be uploaded now or at a later time, but, in any case, not later than **11:59 pm of 1 AUGUST 2019**;
- Once you have uploaded all documents and titles that can/must be presented, in accordance with art.3 of the Call, click on "No" when asked "Vuoi allegare altri documenti e/o titoli alla domanda di ammissione?" (Would you like to submit other documents and/or titles to the Admission Application?) and then on "Avanti" (Next);
- The page "Conferma dichiarazione titoli e documenti" (Confirmation of declaration of titles and documents) will open, listing, for each category, the documents and titles that you have submitted: if you need to make any change, you must click on "Indietro" (Previous), otherwise you can click on "Avanti" (Next);
- The page "**Conferma scelta concorso**" will open, listing, for each category, the information about the competition for which you are submitting your application, with the possibility to click on "Indietro" (Previous) or on "**Completa ammissione al concorso**" (Complete admission application). **By clicking on the latter you will finalize the online admission application and you will not be able to go back to the previous pages to edit the submitted information**;
- The page "**Riepilogo iscrizione concorso**" (Summary of registration in the competition) will open, with the detailed list of the information that you have entered so far: it is the final summary of the submitted online application; at the bottom of this page you can go back to the "Home concorsi" page (Competitions Home), to "pagamenti" (Payments) or to "Modifica titoli e documenti" (Edit titles and documents);
- By clicking on "Home concorsi" you will be brought back to the beginning of the procedure;

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- Click on "pagamenti" (payments) and you open "Elenco Tasse" (Taxes List) which indicates the fee due for the application under submission, identified as "pagamento non ricevuto" (payment not received), which corresponds to an underlined number identifying the invoice number ( this page also may display a summary of other fees for other applications submitted by the same candidate); click on the underlined number and the "Dettaglio Fattura" (Invoice Detail) page will open, showing details of the payment to be made; in this page you can click on "PagoPA", which allows you to make online payment of the participation fee, or you can click on "Stampa Bollettino Bancario" (Print Banking Form), which allows you to make payment via bank transfer; on the page "Pagamenti" (payments) you can check status of the payment made with the abovementioned methods, as the system automatically registers the payment made using option a) of point 2).
- By clicking on "Modifica titoli e documenti" (Edit titles and documents) the page "Gestione titoli e documenti" (Manage titles and documents) will open, allowing you to upload just the payment receipt for the participation fee, paid in accordance with the instructions as per option b) of point 2). This is the only document that can be uploaded once the application has been completed.
- Should the payment for participation fee be using option b) of point 2) and after having completed the online application procedure, you can access this last page at a later time by logging into the SOL system with your credentials, by clicking on admission test and selecting the competition for which you have submitted your application. The final report will appear and you will be able to select **"Modifica titoli e documenti"** (Edit titles and documents) and, consequently upload the receipt of the payment for the participation fee made using **the method specified in option b) of point 2).**

**Please note that, in order to comply with the final deadline of 31 July 2019 for the submission of the application and of the relevant documentation, the online application submission procedure must be completed by 23:59 (11:59 pm) of 1 August, 2019.** By 23.59 (11.59 pm) of 1 August 2019 it is possible to upload just the participation fee payment receipt paid by modality in option b) point 2).

**Candidates are asked to complete the application for admission to the selection well in advance of the deadline of 31 July 2019. Candidates are responsible for verifying the correct completion of the application procedure. No claims will be allowed for eventual malfunctioning of the computer system owing to overloading encountered by candidates in proximity to the deadline.**

### **4) ORIGINAL DOCUMENTS AND AUTHENTICATED COPIES**

Where it is necessary to submit original documents or authenticated copies (where it is not possible to validly submit "copie dichiarate conforme" certified copies conforming to the original according to Art.47 of Presidential Decree 445/2000 see N.B. of Article 3 of the Competition), you can upload the scanned document in the online procedure and then proceed, by the competition deadline, to deliver the original or authenticated copies in one of the following ways:

- Deliver directly to the front-office of the concierge desk of Central Office (Palazzo Murena) P.zza Università, 1 – Perugia – during days and times of opening;
- Send by registered post with return receipt to the Rector of the University, at the above address.

### **ALL CANDIDATES PLEASE NOTE**

**If the candidate wishes to apply for more than one PhD programs, he/she will have to submit separate applications and relevant documentation for each program. Please note that candidates might not be able to participate**

**in all the competitions for which he/she has applied for, as examination dates of different PhD programs might overlap. Should this be the case, the amount paid as a contribution for participation will not be reimbursed under any circumstances whatsoever.**

### **Scholarships**

Scholarships awarded for Research Doctoral Programs attendance are annual and are renewed in the second and third year, provided that the doctoral student has completed the requirements for the previous year. This is to be verified in accordance with the procedures set by the Regulations of each Doctoral Program. Scholarships will be assigned upon verification that the previous year's requirements have been met.

The amount of the scholarship, to be paid in monthly installments, is determined in accordance with D.M. n. 40 25 January 2018.

The amount of the scholarship can be increased up to a maximum of 50%, if compatible with the approved budget (both for the scholarships funded by the Central Administration and for those funded by individual divisions), for the purpose of carrying out Research activity abroad, pending a required authorization from the Board of Professors, and for periods up to a maximum total period of 18 months. The aforementioned increase can be granted only after the PhD student has completed the aforementioned period of research activity abroad and upon submittal of a statement issued by the hosting agency director that must also specify the student's period of stay. In those cases where the period of time spent abroad is longer than two months, the increment can be provided in monthly payments during the period abroad and upon the PhD student's request along with a statement of the director of the organization hosting the student.

Starting from the second year, each enrolled PhD student is granted, in addition to the scholarship, extra funds for research activity (limited to the approved financial resources), both in Italy and abroad; the amount is determined for each program for a total of 10% of the gross yearly amount of the organization, except for financial additions made on the allotted operational funds of the administrative department hosting the program.

The Doctoral program scholarship are taxed for social security contributions, according to the regulations of "INPS a gestione separata" as per art. 2, comma 26, of Law 8 August 1995, no.335 and subsequent modifications and integrations, in the following percentages: two-thirds to be paid by the administration and one third by the student holding the scholarship.

Scholarships funded by other universities or public entities can be limited to specific research areas. Scholarships limited to specific research activity obligate student to focus on these activity and to comply with the conditions of the agreement. The Board of Professors will be in charge of verifying that these conditions are met.

### **Appendix 3 of D.R. (Rector's decree) No 1344 del 10 GIU 2019**

With regard to Research Doctoral Programs established and activated in virtue of cooperation agreements with other prestigious, highly qualified and internationally renowned universities and foreign research entities as per art. 10 of D.M. 45/2013, the rules relating to the scholarships will be defined in the aforementioned agreements.

The regulations in the present Call do not apply to foreign scholarship holders or beneficiaries of financial aid within specific mobility programs for which there exist specific regulations.

Doctoral Programs scholarships cannot be received in conjunction with other granted scholarships for any reason, with the exception of those granted by national or foreign institutions with the purpose to carry out, by means of periods spent abroad, the recipients' research and study activities.

Those who have already been recipients of a scholarship, even if only partially, to attend another doctoral program at any other Italian University cannot be granted another.

#### **Fees to access and attend the program**

When enrolling, doctoral students must pay a Regional Tax for the right to study as well as a stamp duty for a total amount of Euro 156,00.

Payment of the contribution is also required for those enrolled in courses entitling them to a research fellowship.

**Annex A to D.R. (Rector's decree) no. 1344 del 10 GIU 2019**

**(APPLICATION)**

**Attn: Magnifico Rettore  
dell'Università degli Studi di Perugia  
Ufficio Concorsi  
P.zza dell'Università, 1  
06123 PERUGIA**

I, the undersigned (surname and name) \_\_\_\_\_  
born in \_\_\_\_\_ (province/district of \_\_\_\_\_)  
on (Date of birth dd/MM/yyyy) \_\_\_\_\_  
resident in \_\_\_\_\_ (province/district of \_\_\_\_\_)  
street address \_\_\_\_\_  
postcode/ZIP \_\_\_\_\_  
Contact address/domicile chosen for the purposes of this competition:  
City \_\_\_\_\_ (province/district of \_\_\_\_\_)  
street address \_\_\_\_\_  
postcode/ZIP \_\_\_\_\_  
telephone number \_\_\_\_\_ e-mail address \_\_\_\_\_  
certified e-mail address (PEC) \_\_\_\_\_

**HEREBY REQUEST**

to participate in the selection competition for the admission to the doctorate PhD course in:

**I declare, under my own responsibility, in accordance (and for all legal intents and purposes) with articles 46 and 47 of the D.P.R. (President of the Republic's Decree) 28.12.2000 no. 445<sup>1</sup>:**

- a) ☐ that I am a citizen of \_\_\_\_\_  
b) ☐ that I have an adequate knowledge of the Italian language (see footnote<sup>2</sup>)  
c) ☐ that I have a University degree in \_\_\_\_\_  
awarded on (conferral date dd/mm/yyyy) \_\_\_\_\_  
by the University of \_\_\_\_\_  
with a final grade of \_\_\_\_\_

<sup>1</sup> **IN THE EVENT THAT THE BOXES ON THE APPLICATION FORM ARE NOT CORRECTLY VISUALIZED WHEN PRINTING OUT THE APPLICATION, CANDIDATES ARE STILL REQUIRED TO FILL IN ALL THE DECLARATIONS BY PLACING AN "X" NEXT TO THE LETTER PERTAINING TO THEIR SITUATION.**

<sup>2</sup> (only for foreign citizens from countries within or outside the European Community, in the event that it is not possible to carry out the tests in a language different from Italian, in accordance with the specifications detailed in Appendix 1) : Mark the box ☐ with an "X"



*(Applicants who have obtained a qualification abroad must present an application for equivalence to the examining Commission in charge, said equivalence to be considered valid solely for the purposes of this selection, as detailed in Annex A/1)*

OR ☐ that I haven't yet graduated but I am about to obtain, by **October 31, 2019**

a degree in \_\_\_\_\_

awarded by the University of \_\_\_\_\_

on (indicate the expected conferment date - dd/mm/yyyy) \_\_\_\_\_

- d) ☐ that I know, for the purposes of the language test to take place during the interview, the following foreign language \_\_\_\_\_ (see footnote<sup>3</sup>)
- e) ☐ that I wish to take the selection tests in a foreign language (only for the PhD courses for which this is applicable) \_\_\_\_\_ (see footnote<sup>4</sup>)
- f) ☐ that I wish to be interviewed via videoconferencing, thereby indicating the following valid contact details for this purpose \_\_\_\_\_ for the following reason \_\_\_\_\_ (see footnote<sup>5</sup>)
- g) ☐ that I commit to immediately communicate any changes in my residence or in the address that I have indicated as the contact address for all communications regarding this selection (see footnote<sup>6</sup>)
- h) ☐ that I possess the required qualifications to compete to a reserved place in that: \_\_\_\_\_ (see footnote<sup>7</sup>)
- i) ☐ that I do not have a formally certified disability

OR

☐ for disabled applicants: I hereby declare that I am disabled/have a specific learning disability and thus require the following:

- in accordance with articles 16 and 20 of Law no.104/1992, as modified by Law no.17/1999, special assistance/aids to carry out the tests, in the following forms: \_\_\_\_\_

<sup>3</sup> (only for those candidates applying for PhD courses for which, in accordance with the indications in Appendix 1 of the Call for Applications, it is possible to choose among more than one foreign language): Mark the box ☐ with an "X" and specify the foreign language for the purposes of the foreign language test to be tested during the interview

<sup>4</sup> (only for PhD Programs that allow candidates to be tested in a language different from Italian, to be chosen among those specified in Appendix 1): Mark the box ☐ with an "X" in case you want to sit for the interview in a language different from Italian

<sup>5</sup> (only for doctorate PhD courses for which, in accordance with the indications in Appendix 1 of the selection announcement, it is possible to be interviewed via videoconferencing): Mark the box ☐ with an "X" if you wish to be interviewed via videoconferencing and indicate a valid contact detail for this purpose and the reason for your request.

<sup>6</sup> Mark the box ☐ with an "X"

<sup>7</sup> (only for the doctorate PhD courses for which, in accordance with the indications in Appendix 1 of the Call for Applications, there are available reserved positions): Mark the box ☐ with an "X" and indicate proof of holding the requirements for the reserved places, as indicated in Appendix 1 of this Call.

- in accordance with Law no.170/2010 with reference to specific learning disabilities, to be granted the following extra time to take the tests\_\_\_\_\_ (footnote<sup>8</sup>)

- j) ☐ that I give my consent, should the Administration receive motivated request to access the records and official documents regarding the present procedure and the undersigned is the person against whom the request is made, to being sent in digital form via email, at the email address indicated in the present application, in accordance with article 3 of the D.P.R. 184/2006, of the copy of the access request, withstanding the possibility to challenge, with a rightful motivation, said request, also by email, within 10 days after having received the afore-mentioned communication (footnote<sup>9</sup>)
- k) ☐ that I accept all of the terms and conditions contained within the Call for Applications (footnote<sup>10</sup>).

Furthermore I, the undersigned, include the following attachments to the application (footnote<sup>11</sup>)

- 1. Identity document\_\_\_\_\_
- 2. Form "B"\_\_\_\_\_
- 3. Form "C" – Curriculum Vitae\_\_\_\_\_
- 4. Receipt of payment of € 30,00\_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

I, the undersigned, declare to be aware of the following:

1. That this administration assumes no responsibility and shall not be liable for any postal or telegraphic delays or hurdles, regardless of the fact that they are caused by a third party, a fortuitous occurrence or circumstances beyond one's control (force majeure) or in any occasion arising from an incorrect/missing indication of the address by the applicant or from failure on the candidate's part to timely inform this administration of any changes in his/her address or other contact information.
2. Of the penal sanctions in which the undersigned would incur in case of false declarations or those that contain data that no longer correspond to the truth, as foreseen by article 76 of the D.P.R. 28.12.2000, no. 445.
3. Of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that is to be issued in the case that, following verification, the Administration were to find proof of false content in the above-mentioned declaration.
4. That, **after four months from the publication on the University online billboard of the decree stating the approval of the competition procedures (the deferral period for judicial Terms/limitation period is not to be considered), and within the following two months**, provided that no litigations or controversies are in progress, the candidates can collect

<sup>8</sup> Fill in these fields only if the disability/specific learning disability is certified by a medical certification attesting also the kind of assistance/extra time needed; see art.3 of the Call for applications for details on how to submit the mandatory medical certifications.

<sup>9</sup> Mark the box ☐ with an "X"

<sup>10</sup> Mark the box ☐ with an "X"

<sup>11</sup> List the documents attached to the application and required by article 3 of the Call for Applications.

the certificates and publications sent to the University of Perugia. After this period has passed the Administration will proceed to delete the above-mentioned documents from its archives. The above-mentioned documentation can be returned directly to the applicant or by authorized proxy, according to article 11 of the Call for Applications.

*Should the Administration, at any stage of the selection proceedings, request it, the undersigned commits to certify the declarations reported in the admission application, under his/her own responsibility and with the appropriate documentation as provided for by the law.*

The undersigned, in accordance with Regulation (EU) 2016/679 and Leg.Dec. 2003/196, as last amended by Leg. Dec. 2018/101, declares to be aware that his/her personal data will be handled by the University for institutional purposes and in respect of the principle of pertinence

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

**Annex A/1 to the D.R. no. del  
(REQUEST FOR EQUIVALENCY TO AN ITALIAN ACADEMIC DEGREE)**

**TO THE EXAMINING BOARD OF THE PhD  
COURSE IN**

**UNIVERSITA' DEGLI STUDI DI PERUGIA**

I, the undersigned (surname and name) \_\_\_\_\_  
born in \_\_\_\_\_ on (Date of birth dd/MM/yyyy) \_\_\_\_\_  
resident in \_\_\_\_\_ in the province/district of \_\_\_\_\_  
street address \_\_\_\_\_  
Postcode/ZIP \_\_\_\_\_  
Telephone number \_\_\_\_\_ E-mail address: \_\_\_\_\_  
certified e-mail address (PEC) \_\_\_\_\_

**Contact address/domicile chosen for the purposes of this competitive  
exam/selection:**

City \_\_\_\_\_ province/district of \_\_\_\_\_  
Street address \_\_\_\_\_  
Postcode/ZIP \_\_\_\_\_  
Telephone number \_\_\_\_\_ E-mail address: \_\_\_\_\_  
certified e-mail address (PEC) \_\_\_\_\_

*HEREBY FORMALLY REQUEST*

**The recognition of the equivalency to an Italian degree of my qualification obtained  
abroad, for the sole purposes of the admission to the Doctorate PhD course  
in:** \_\_\_\_\_

For this purpose please find attached the following documents:

\_\_\_\_\_ (footnote<sup>12</sup>)

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

<sup>12</sup> (indicate diploma attached, in the original and authenticated copy, accompanied by its official and legalized (where necessary) translation in Italian by the competent Italian diplomatic representatives or consulates abroad, and, alternatively, the certificate of comparability of the foreign degree issued by CIMEA-NARIC ITALIA, or the "dichiarazione di valore" (declaration of value) of the foreign degree issued by the competent Italian diplomatic representatives or consulates abroad.

Annex B of D.R. no.

del

**SELF-CERTIFICATION STATEMENT  
(Art. 46 of D.P.R. 28.12.2000, no. 445)  
SELF-DECLARED AFFIDAVIT  
(Art. 47 of D.P.R. 28.12.2000, no.445)**

The undersigned:

Surname \_\_\_\_\_ Name \_\_\_\_\_

(for women please indicate maiden name)

born in \_\_\_\_\_ (province/district \_\_\_\_\_)

on (Date of birth dd/mm/yyyy \_\_\_\_\_)

resident in \_\_\_\_\_ (province/district \_\_\_\_\_)

street address \_\_\_\_\_ no. \_\_\_\_\_

**DECLARES**

**-TO HAVE THE FOLLOWING QUALIFICATIONS:**

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**LIKEWISE DECLARES**

- that the following documents, submitted in photocopy, conform to the originals <sup>13</sup>

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**Finally DECLARES**

- that what is stated in the C.V. is based on factual content and is true<sup>14</sup>

The undersigned declares to be aware of the penal sanctions in which he/she would incur should the declarations be untrue, mendacious or contain false data, in accordance with article 76 of the D.P.R. 28.12.2000 no. 445.

The undersigned declares to be aware of the contents of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that would follow in the case that, after performing background checks and verifications, the Administration were to find proof of mendacious and false contents in the above-mentioned declaration.

The undersigned, in accordance with Regulation (EU) 2016/679 and Leg.Dec. 2003/196, as last amended by Leg. Dec. 2018/101, declares to be aware that his/her personal data will be handled by the University for institutional purposes and in respect of the principle of pertinence.

**The undersigned attaches a photocopy of his/her Identity Document.** If the Identity document has expired, according with article 45 of D.P.R. 445/2000, the candidate must declare at the bottom of the photocopy of the ID that the data indicated in it have not changed since its date of issuance.

\_\_\_\_\_  
(place and date)

Signature\_\_\_\_\_

<sup>13</sup> Provide a detailed list of the documents (e.g. **scientific publications, degree thesis, or other qualifications**) which are submitted in photocopy.

<sup>14</sup> Only declare this if the Curriculum Vitae is submitted.

**Annex C to the D.R. (Rector's Decree) no.                      del**

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION**

Name                      [ SURNAME, FIRST NAME, and, if applicable, other name(s) ]  
Address                      [ House number, street name, postcode, city, country ]  
Telephone  
Fax  
E-mail  
  
Nationality  
Date of birth                      [ Day, month, year ]

**WORK EXPERIENCE**

- Dates (from – to)                      [ Add separate entries for each relevant post occupied, starting with the most recent. ]
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**EDUCATION AND TRAINING**

- Dates (from – to)                      [ Add separate entries for each relevant course you have completed, starting with the most recent. ]
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
  - Title of qualification awarded
  - Level in national classification (if appropriate)

**PERSONAL SKILLS  
AND COMPETENCES**

*Acquired in the course of life and career  
but not necessarily covered by formal  
certificates and diplomas.*

MOTHER TONGUE

[ Specify mother tongue ]

OTHER LANGUAGES

[ Specify language ]

• Reading skills

[ Indicate level: excellent, good, basic. ]

• Writing skills

[ Indicate level: excellent, good, basic. ]

• Verbal skills

[ Indicate level: excellent, good, basic. ]

SOCIAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Living and working with other people, in  
multicultural environments, in positions  
where communication is important and  
situations where teamwork is essential  
(for example culture and sports), etc.*

ORGANIZATIONAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Coordination and administration of  
people, projects and budgets; at work, in  
voluntary work (for example culture and  
sports) and at home, etc.*

TECHNICAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*With computers, specific kinds of  
equipment, machinery, etc.*

ARTISTIC SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Music, writing, design, etc.*

OTHER SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Competences not mentioned above.*

DRIVING LICENCE(S)

**ADDITIONAL INFORMATION**

[ Include here any other information that may be relevant, for example contact persons, references, etc. ]

**ANNEXES**

[ List any attached annexes to the Curriculum Vitae. ]

[

I, the undersigned (surname and name)\_\_\_\_\_hereby declare that this Curriculum Vitae states only true and factual content, according with articles 46 and 47 of D.P.R. 445/2000. I also declare to be aware of the penal sanctions in which I would incur should the declarations be untrue, mendacious or contain false data, in accordance with article 76 of the D.P.R. 28.12.2000 no. 445.

Additionally, I also declare to be aware of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that would follow in the case that, after performing background checks and verifications, the Administration were to find proof of mendacious and false contents in the above-mentioned declaration.

I hereby attach, for this purpose, a copy of a currently valid ID document.

.....  
(Place and date)

Signature <sup>15</sup>

.....

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<sup>15</sup> The signature (handwritten) is mandatory. The omission of the aforementioned signature will result in the declaration being considered null and void.